

Government of West Bengal
Department of Food & Supplies
11A, Mirza Ghalib Street, Kolkata-700087

No. 3639-DF-14018/1/2021-DD (DF)-DF (Computer No. 424041)

Date: 04.09.2023

ORDER

Sub: Introduction of Online payment facility for the Flour Millers' claim of Transportation, Handling, Crushing, Packing and fortification

Online billing module for payment of FPS Dealers and Distributors claim was introduced in the year 2021. Thereafter the claims of Rice Millers, Societies/SHGs, CMR agencies, Rice Suppliers were also brought into the purview of Online billing module in phases. However, the payment to the Flour Millers against their claim of Transportation, Handling, Crushing, Packing and fortification for lifting of Wheat and delivery of Fortified Atta after crushing of Wheat was outside the purview of online billing module. At present for payment to the flour millers fund requisition is sent to Directorate of Finance from District/DDR end and then payment is made to the flour millers after receipt of fund from the Directorate of Finance.

It was under active consideration of the F&S Department to bring the claims of flour millers under the purview of online billing module so that flour millers can submit their claim in online mode and payment is credited into their account directly from Directorate of Finance level. Accordingly, Reforms Cell of this Department has developed a facility in Supply Chain Portal (www.food.wb.gov.in) for submission of claim of the flour millers and processing of the claim for payment directly into the Bank Account of the flour mills w.e.f. the claim month of July, 2023 and onwards.

The **salient features** of this module are detailed below: -

1. Flour Millers shall need to submit their Unique Bank account and other details viz. PAN, GSTN, etc through their login for approval by DCFS/DDR. It shall be the responsibility of the DCFS/DDR to verify those details very carefully before approval.
2. The account details will be validated from the banks through the system. The name of the flour mill and the name in the bank account should be same.
3. Delivery of ATTA must be completed in portal against all the D.O. of ATTA issued by DCFS/DDR and similarly 100% acceptance of ATTA must be completed by Distributors i.e., D.O. Quantity, Delivery Quantity and Accepted Quantity must be equal against all the D.O.s of ATTA. Claim shall be calculated on the quantity of Wheat which has been crushed for delivery of ATTA as per D.O issued by DCFS/DDR.
4. Flour Miller shall upload the quality testing certificate of samples while submitting the claim.
5. Claim submitted by the Flour Millers shall route to Directorate of Finance level through the Staff of DCFS/DDR, Accounts Officer and DCFS/DDR level. In case where a flour mill has crushed Wheat for delivery of ATTA against multiple Districts / DDR then claim shall need to be submitted separately and claims shall be processed by concerned DCFS / DDRs against the D.O issued by them.
6. Income Tax and other statutory Deductions (if applicable) shall need to be recorded / entered from DCFS/DDR level from the online claim bills of the flour mills.



7. Director of Finance shall make payment directly into the Bank Account of the flour millers within 5 (five) working days from the date of receipt of claims from DCFS/DDR level following the funding pattern.
8. Similarly, DCFS/DDR shall ensure that all such online claims are processed from their office within 5 (five) working days from the date of submission of claim.
9. Director of Finance shall deposit the amount of Income Tax-TDS, GST-TDS (if applicable) deducted from the claim of Flour Mills into the Government exchequer in time and submit necessary returns for the same.
10. In no case Flour Millers should be asked to submit any physical documents against their online claim.
11. Claim shall be calculated as per the prevailing order of F&S Department.
12. In case of failed TXN, the DCFS/DDR shall modify/rectify the Bank details from their login for repayment.
13. District / DDR where crushing charges have already been paid in any previous months on the stock of Atta lying at Miller point which have been delivered to the Distributors in the month of July, 2023, the same should be recovered from the claim of July, 2023.
14. However, at the time of passing the first bill of any flour mill, the DCF&S and Director Finance should check and ensure that no excess payment, etc. is not already made to the flour mill. If any such dues are to be adjusted, they shall be done before passing the bill.

In case where DCFS / DDR already submitted requisition of fund before Directorate of Finance level based on the allocation order issued by Department and also received the fund for the month of July, 2023, the same shall be refunded to Directorate of Finance immediately.

This order shall take effect from the claim month of July, 2023. All previous claims up to the month of June, 2023 shall be processed from DCFS/DDR level as per existing mode.

Details SOP is attached herewith in Annexure-A and also available in portal.


Additional Secretary
Food & Supplies Department

No. 3639-DF-14018/1/2021-DD (DF)-DF (Computer No. 424041)/1(30)

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Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata-700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata-700001.
3. Secretary, Food & Supplies Department, West Bengal.
4. Secretary in Food & Supplies Department, West Bengal
5. Director, DDP&S under Food & Supplies Department, West Bengal.
6. Director of Rationing, Food & Supplies Department, West Bengal.
7. Director Finance, Food & Supplies Department, West Bengal.
8. Financial Advisor, Food & Supplies Department, West Bengal.

- All Special Secretary/ Joint Secretary/Sr. Deputy Secretary/Assistant Secretary under Food & Supplies Department.
10. OSD, Reforms Cell, Food & Supplies Department, West Bengal.
 11. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, Khadya Bhawan Complex, Kolkata - 700012.
 12. Treasury Officer, _____
 13. District Controller, Food & Supplies, _____ District.
 14. Deputy Director of Rationing, _____.
 15. IT Cell (for website uploading)
 16. General Secretary, West Bengal Flour Miller association.
 17. Guard file.


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Food & Supplies Department